



TEXAS LUTHERAN UNIVERSITY

Approved Changes in Degree Requirements

Catalog Year: _____

Graduation Date: _____
Month/Year

Major: _____

Specialization: _____

Minor: _____

Advisor's Name: _____

This is to notify the Office of Registration and Records of an approved change in the degree plan of:

_____ effective _____
Name of Student & ID Number Date

The following course substitutions and/or waiver of courses has been approved:

TLU Catalog Course for substitution/waiver	Substituting Course	Reason for Substitution/Waiver	Departmental Approval
<i>Example: COM 374</i>	<i>COM 1XX</i>	<i>Course taken at community college; was not upper division</i>	<i>TLU COM dept. signature</i>

*Note: Lower division courses substituting for upper division requirements do not count towards the required 30 hours of upper division coursework needed to graduate.

You must submit this form with an attached unofficial copy of your transcript to the following persons. Their signatures will signify approval of the above request.

Faculty Advisor's Name

Faculty Advisor's Signature Date

Dept. Chair (of student's major) Name

Dept. Chair's Signature Date