

TLU STUDENT HOST INSTRUCTIONS & AGREEMENT FOR OVERNIGHT VISIT

As a student host, it is important to understand the purpose and impact of a college visit by a prospective candidate. The objective of inviting a student to Texas Lutheran University is to introduce them to our warm, welcoming community and our commitment to academic excellence and student success. There are many on-campus experiences that make TLU unique so we want our visiting students to be able to see and experience what it's like to be a TLU student.

Here are some do's and don'ts to ensure you have a great experience as a host and your guest leaves with a positive impression of TLU:

BEFORE THE VISIT

- **Make sure your roommate is comfortable with you hosting.** The student you are hosting will be staying and sleeping in your room so make sure you talk to him/her about it well in advance of the student arriving. Don't assume he/she will be OK with it without talking about it first – it's their room too.
- **Know when and how your student is getting to campus.** You must be available to meet your student on campus. Coordinate with the appropriate coach and or TLU staff member to determine a time and place to meet your student.
- **Know what your schedule is going to be for the days they are here.** This will help you plan out what needs to be done in advance.
- **Talk to professors and friends.** Most professors will have no problem with a student sitting in on their classes, but it is best to give your professors a heads up you'll be bringing a guest and also make sure there are no exams that day. If your student has different interests than what may be in your class schedule, see if you have friends who are taking classes they may enjoy and ask if they would be willing to bring your student.

DURING THE VISIT

- **NO USE OR ABUSE OF ALCOHOL OR ANY OTHER ILLICIT SUBSTANCE.** These students (and many of you) are under the age of 21; some may be under 18. Any negative or illegal behavior that takes place over the course of the student's stay may have the following consequences:
 - Consideration or re-evaluation of his/her application to TLU
 - Reporting of the behavior to his/her high school and parents
 - Any other action deemed appropriate by TLU Campus Police or the Seguin Police Department (for you and your student)
- **In case of an emergency.** Call the emergency contact on the student's release form. If necessary, call TLU Campus Police at 830-372-8000 or 911.
- **Students MAY NOT leave the campus.** If they have forgotten something or there is a reason for wanting/needing to go off campus, contact the TLU staff member or coach who's scheduled the visit.
- **Make sure you and your student are in contact.** Exchange cell phone numbers when they get to campus.
- **Make plans for meals.** Know if they have any dietary restrictions or allergies.
- **Show them around campus.** Find out what interests them and show them where they would spend their time if they came to TLU.
- **Your student should have a schedule; read it.** You may not have to attend everything with them and they may be able to get where they have to be on their own, but make sure that you know where they are at all times.
- **Know what events are happening on campus.** We want the students to see what really goes on at TLU.
- **When talking about TLU, be honest but be positive.** Remember that you are representing the university, and are agreeing to present it in the best possible light.

- **Tell them your story.** Choosing a college is a major decision. Let them know why you chose TLU, what you like about it, what your search process was like, etc.
- **Relax and have fun!** You are not expected to be a parent.

AFTER THE VISIT

- **Be there to say goodbye.** Make sure they are on time for their departure and that they end up with whoever is responsible for them.
- **Follow up.** After they leave, send an email making sure they enjoyed themselves, that you had a good time hosting them, and letting them know that you're always available to answer questions.
- **Keep in touch.**

TLU STUDENT HOST AGREEMENT

As the TLU student host, I, _____, have responsibility for the conduct of my guest when he/she is with me on campus and while staying in my residence hall room overnight. I am aware that overnight visitors are required to abide by federal and state laws, local municipal codes, and the policies governing student conduct in the TLU Student Handbook that all students enrolled at TLU are expected to follow.

I understand that misconduct and violations to the TLU Student Handbook will not be tolerated and could jeopardize a guest's candidacy as a prospective student at TLU.

I understand that persons must be 21 years of age to purchase, possess, or consume alcohol. **GUESTS MAY NOT BE TAKEN TO PLACES OR INTRODUCED TO CIRCUMSTANCES WHERE ALCOHOL IS BEING USED.** Similarly, drugs are dangerous and illegal. Any violations will make students and guests subject to disciplinary action and prosecution.

One of the ideals of a liberal arts college is a commitment to human dignity. Such a commitment implies respect for all members of the community regardless of race, sex, sexual orientation, age, creed, national origin or handicap. Harassment in any form is not tolerated.

As a host to a visiting prospective student, I have read this agreement and will abide by the spirit and letter of its content.

TLU Student Host Name

Signature

Date

FOR OFFICE USE ONLY		
TLU Host (Staff Member or Coach)	Name:	Contact #:
TLU Student Host	Name:	Contact #:
TLU Residence Life Staff Member or Residence Assistant	Name:	Contact #: